

The contracts division of the Centre for Applied Archaeology, UCL

Rebecca Ward
Pegasus Group

By email: Rebecca.Ward@pegasusgroup.co.uk

Our Ref: 230614/let01rw
19th October 2023

Dear Rebecca,

Cross Road, Deal Archaeological Evaluation

Thank you for considering Archaeology South-East to tender for the archaeological evaluation at the above site. Please find below our costs to complete the work.

The costs cover production of a set up including Written Scheme of Investigation, pre-start site visit and RAMS, mobilisation, the mechanical excavation of 41 x 30m x 2m trenches (c. 5% sample of site) archaeological sample excavation and recording of any features, backfilling and production of a report.

The costs are based on the following assumptions:

- That all trenches are accessible for a 20 tonne excavator and can be undertaken in one block of work
- That Archaeology South-East is not responsible for arranging access to any parts of the site with landowners
- That the site is free of significant contaminants and that no remediation work on our part will be required
- That there are no ecological constraints to the work
- No provision has been made for geoarchaeological work. If this is required separate costs will be issued
- Trench depths do not generally exceed 600mm

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2 Chapel Place
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- De-watering is not required. If pumps are required to enable work to continue these will be charged at cost plus 10% with additional labour and plant stand down fees as applicable
- Fencing for trenches, service easements, footpaths etc, if required, will be subject to separate costs.
- Burials, if present, will be left in situ pending mitigation.
- There is no UXO monitoring requirement.
- The trenches will be backfilled by machine and compacted with tracks/machine bucket only. No formal reinstatement will be undertaken
- That a full set of service plans will be provided at least three working days before fieldwork commences allowing us to include the information our Risk Assessment & Method Statement (RAMS). If this information cannot be supplied then we can obtain copies directly from Landmark at cost plus a 10% handling fee
- Any charges levied by the LPA's archaeological advisor will be passed on with a 10% administration fee
- That any archive deposition charges levied by the receiving museum will be passed on at cost plus 10% administration fee.

We could currently undertake the evaluation with a six week lead-in. It is anticipated that the trial trench evaluation will take two weeks to complete. Following completion of the site work the trenches would be backfilled and compacted with the machine bucket. No formal reinstatement (e.g. turf, crop etc.) will be undertaken.

Upon completion of the trenching fieldwork a report would be produced within six weeks, subject to the availability of any specialist reports that may be required.

I hope that this is satisfactory. If you have any queries, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Paul Mason', with a stylized, flowing script.

Paul Mason,
Project Manager.

**Cross Road, Deal
Archaeological Evaluation**

1. Cost for evaluation by trial trenching (41 x 30m x 2m trenches)

ITEM	COST (£)
Setup	
Setup, RAMS and WSI	£1,095.00
Sub total	£1,095.00
Fieldwork	
On-site staff fees	£11,666.00
Travel expenses	£4,404.00
Plant	£6,798.00
Welfare facilities	£1,045.00
Sub total	£23,913.00
Post Excavation	
Finds and Sample processing	£1,201.00
Report Production	£2,416.00
Sub total	£3,617.00
TOTAL	£28,625.00 + VAT

General

We can provide a copy of our Standard Terms and Conditions upon request and will do so should we be commissioned for the work. These include a template Letter of Reliance that we would use if required. If you/your client require your own Contract or Letter of Reliance then legal fees would apply for review

All costs given above exclude VAT.

This quotation is valid for 6 months from date of issue.

*Archaeology South-East,
19th October 2023*