

PRE-CONSTRUCT ARCHAEOLOGY LTD**LAND OFF CROSS ROAD, DEAL, KENT
FEE PROPOSAL FOR ARCHAEOLOGICAL EVALUATION**

Prepared by Zbigniew Pozorski on 24/10/2023

This fee proposal is valid for 3 months from issue

Proposed Fieldwork:

Evaluation of 41 trenches 30m x 2m each (2,546m²)
expected depth 0.50-0.60m

Proposed Fieldwork Duration:

14 working days

Evaluation Report of Findings:

In approx. 3 weeks of fieldwork completion

ITEM	RESOURCE	RATE	NO.	TOTAL
PREPARATION	WSI, RAMS, site visit			
SUB-TOTAL			£	637.50
FIELDWORK	Archaeological costs			
SUB-TOTAL			£	14,020.00
FIELDWORK	Non-archaeological costs (plant, welfare)			
SUB-TOTAL			£	10,150.00
REPORT	Report and archive			
SUB-TOTAL			£	2,940.00
TOTAL			£	27,747.50

If the items shown under 'non-archaeological costs' can be provided, then the cost will be:

£ **17,597.50**

CONTINGENCY	Additional 5 trenches, same mobilisation	£	4,500.00	1.00	£	4,500.00
SUB-TOTAL					£	4,500.00

ALL PRICES EXCLUDE VAT CHARGEABLE AT STANDARD RATE

NOTES	This fee estimate assumes the following:
1	That a standard PCA working day will apply: 0800-1630 M-F. Beyond this, overtime rates apply @ 1.5x weekdays and Sat, 2x Sun and BHs
2	That backfilling will be undertaken with the same excavated arisings. We will undertake no special backfilling, compaction, reinstatement or surfaces, protection of existing surfaces, or muckaway
3	That the site security will not be Pre-Construct Archaeology Ltd's responsibility
4	That the site is likely to be contaminated, and asebestos level PPE will be provided for PCA staff
5	That the trenches can be carried out in one go. If a return visit is required, further costs may apply
6	That if small amounts of asbestos are found in the ground, they will be bagged by PCA and left on site. If larger amounts of asbestos are found, a certified contractor will be provided at an additional cost
7	That if burials are encountered, they will be characterised but not excavated
8	That if water becomes a problem, PCA will provide a suitable pump and discharge to a sump or location provided by the client.
9	That the site is not covered with reinforced concrete and all slabs have been removed.
10	That all services have been disconnected before the evaluation work starts
11	That the site is fully secure.
12	That no further palaeo-environmental sampling or dating is required. Access for environmental specialists can be provided if necessary.

Pre-Construct Archaeology Limited: Terms and Conditions

the Fee Proposal

Terms and Conditions of Commission

- 1) The fee proposal is open for acceptance for a period of three calendar months from the quotation date.
- 2) Work will not commence until a written instruction, order or signed agreement accepting our quotation/fee proposal is received from the client.
Transmission of this documentation by email is acceptable.
- 3) PCA will be advised, prior to commencement of the work, of the name and address of the Client, together with any additional information necessary to invoice the work and financially administer the contract. In the absence of such information it will be assumed that the third party commissioning the work becomes responsible for payment of our invoice jointly and severally with the Client.
- 4) PCA reserves the right to obtain credit searches and may request you to provide further information (e.g. bank details/supplier references) to assist with this at any time.
- 5) All rates and prices exclude value added tax, which will be added to our account at the rate applicable at the invoice date.
- 6) Heritage services, including, but not restricted to archaeological investigations, building or landscape surveys, do not fall within the scope of the Construction Industry Tax Deduction Scheme. No deductions should therefore be made from our account
- 7) The Client is the person or organisation responsible for payment of our account. Where work is commissioned on behalf of a Client by a third party it shall be assumed that the contract has been made with the knowledge and authority of the Client. Where there is doubt PCA reserves the right to contact the client for confirmation.
- 8) The quotation does not include for any retention or main contractor's discount.
- 9) Any assignments or collateral warranties requested for the investigation may be the subject of a further quotation which will reflect the complexity of the legal detail and the increase in liability exposure required.
- 10) If for any reason the Client postpones or suspends any of the Services or if PCA is impeded or delayed in the performance of the Services for which it is liable by the occurrence of any circumstances beyond its control, the Client shall provide to PCA a fair and reasonable additional payment in respect of all the additional costs and expenses incurred by PCA in respect of such postponement, suspension or delay provided that PCA informs the Client within a reasonable time of any circumstances which could give rise to the right to such additional payment.

Terms and Conditions of Payment

- 11) For payment by BACS and by cheque please refer to the details on the Invoice.
- 12) We reserve the right to submit interim accounts or invoices at the end of each phase of work or on a monthly basis for payment within the terms stated above.
- 13) You must notify PCA within 14 days from date of invoice if you have any queries.
- 14) Payment shall become due 30 days after the invoice date. PCA reserves the right to charge 8% over the Bank of England base rate for all late payments unless otherwise agreed in writing.
- 15) We reserve the right to recover uncontested but overdue invoices through legal means, including the submission of Form SD1, to demand payment within 30 days.
- 16) Clients are reminded of the HM Government's Prompt Payment Code 2018 which encourages best practice in terms of payments to suppliers.